

Application

Senior Center

Idaho Community Development Block Grant

March 5, 2010

Gem County Senior Center



Submitted by: **Gem County
Lan Smith, Chairman,
Gem County Commissioners**

Prepared by:

Shawn Charters Consulting

202 W. Main Street, Emmett, ID 83607

741-1113

chartersconsulting@gmail.com

March 5, 2010

Don Dietrich
Idaho Department of Commerce
P. O. Box 83720
Boise, ID 83720-0093

Dear Mr. Dietrich:

Gem County on behalf of the Gem County Senior Citizens respectfully submits this application for an Idaho Community Development Block Grant.

This application is for \$51,651 in ICDBG funds to upgrade the Senior Citizens Center in Emmett. The seniors have been conducting fund raising campaigns and have accumulated over \$54,240 in matching funds for this project.

Gem County appreciates the opportunity to present this ICDBG application and look forward to your support of our grant request.

Sincerely,

Lan Smith
Chairman
Gem County Commissioners

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- b. Public Hearing Notice
- c. Affidavit of Publication
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C. Area Maps

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D. Cost Estimates

- a. Project Cost Estimate
- b. Match Documentation
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E. Project Support

- a. Letters of Support

IV. ICDBG Application Information Form

Applicant: Gem County Chief Elected Official: Lan Smith, Chairman
 Address: 415 E. Main Street, Emmett, ID 83617 Phone: 365-4561

Sub recipient (if applicable): Gem County Senior Citizens Chief Elected Official: Earl Lilley
 Address: _____ Phone: 365-2276

Application Prepared by Shawn Charters Phone: 741-1113
 Address: 202 W. Main Street, Emmett, ID 83617

Architect/Engineer/Planner George Rhineholdt, Gem County Seniors Phone: 365-7781
 Address: Gem County Senior Center

NATIONAL OBJECTIVE (MARK ONE)

☐ LMI Area ☒ LMI Clientele ☐ Imminent Threat
☐ LMI Jobs ☐ Slum & Blight

PROJECT TYPE (MARK ONE)

☐ Public Facility/ Housing ☐ Community Center
☐ Economic Development ☒ Senior Center

PROJECT POPULATION TO BENEFIT (PERSONS): (Census/Survey/Clients/Jobs)

TOTAL # TO BENEFIT: 2,374 Seniors TOTAL # LMI TO BENEFIT: 2,374

% LMI TO BENEFIT: 100 % % MINORITY POPULATION: 9.3 %

PROJECT DESCRIPTION: This application is for a \$51,561 ICDBG grant to install a air conditioning/heat unit in the dining room, install a acoustic drop ceiling with lighting and ducting, replace wiring, install flashing on roof and install new flooring at the Gem County Senior Center.

SOURCE	AMOUNT	DATE APPLICATION SUBMITTED	RESERVED/ CONDITIONAL AWARD	FUNDS COMMITTED/ CONTRACT AWARD DATE	DOCUMENTATION IN APPENDIX ***
ICDBG	51,561				
Local Cash	13,000			3/1/10	D
Local Loan*					
Local In-Kind**	41,240			3/1/10	D
USDA RD Grant					
EDA Grant					
State Grant					
Foundation Grant					
Private Investment					
Other (identify)					
TOTAL PROJECT FINANCING	105,801				

* Identify Loan Source(s) _____ Date Bond or Necessary and Ordinary Passed NA

**Describe In-Kind match by type (i.e. materials, labor, waived fees, land value) and amount.

***Identify which appendix corresponding documentation is in. Documentation should be a letter from the appropriate source.

V. Economic Advisory Council Page:

Gem County is a fast growing community that has a significant number of seniors making up the population. The Gem County Seniors have been addressing their needs by raising funds for their project. They have accumulated a total of \$54,240 in matching funds to bring their renovation project into reality.

The Gem County Senior Center is a large and generally well-maintained building providing senior and community meeting space. The Center is one of the few buildings in the community that can seat 100 people for community and public events and the only meeting space of this size with full kitchen facilities. However, there are some critical upgrades that are needed to address health and safety concerns. The State Electrical Inspector has visited the senior center and documented the deficiencies. The wiring is old cloth covered and needs upgraded, the floor in the multi-purpose room is just particle board that is chipping. The flooring in the dining room is cracked and they are in need of new HVAC system. All these deficiencies can be corrected through the plan submitted with this application.

The improvements would have system-wide benefit to seniors in the area, as seniors from all of Gem County, the City of Emmett and Horseshoe Bend attend the Senior Center activities. If Gem County can obtain ICDBG assistance to upgrade their facility, the Congregate Meals and Meals-on-Wheels program will be able to serve the ever-increasing demand for its services. Distribution of food commodities, conducting of health clinics, and social clubs will also benefit greatly from this project.

The seniors and the county have spent numerous hours on this project and are ready to proceed immediately toward construction. A strong investment in the seniors and senior facilities within the service area shows a strong investment and strength in the community itself.

VI. Threshold Criteria

A. Eligible Applicant:

The applicant is a city ☐ The applicant is a county ☒

B. Eligible Activities:

List the eligible activities, identified in Chapter 2, that are a part of the project.

The proposed project includes constructing upgrade to the Senior Center Facility in Emmett. The activities are eligible under ICDBG Section II, B, Public Facilities and Improvements (Community/Senior Centers)

C. National Objective: There are six National Objectives listed below. Complete only the National Objective that will be met with the project.

C.2. Low-and-Moderate-Income Limited Clientele

Gem County's proposed project entails renovations to the senior center facility thus, constituting an eligible activity. The sole beneficiary of this project will be senior citizens; a constituency presumed to meet the U.S. Department of Housing and Urban Development's definition of low to moderate income.

D. Citizen Participation:

Gem County has adopted a Citizen Participation Plan and stands by its commitment to comply with the Plan. A notice of public hearing was published on February 24, 2010, with the public hearing being held on March 2, 2010 at the Gem County Courthouse. The Public Hearing Notice was also posted on February 16, 2010 at the Courthouse, City Hall, Post Office, Messenger Index and Library. Copies of the Public Notice and minutes of the public hearing are included as **Appendix A** to this grant application.

Date of Notice February 24, 2010 Date of Hearing March 2, 2010

E. Statewide Goal and Strategy: (*✓check applicable*)

Check the goal and strategy that best corresponds to the project.

- ☐ Increased access to decent affordable housing (goal)
 - ☐ Sustain and increase homeownership (strategy)
 - ☐ Sustain and increase affordable rental housing (strategy)
 - ☐ Support equal access to a continuum of housing services (strategy)
- ☒ Preserved and enhances suitable living environments (goal)
 - ☐ Improve safety and livability of communities (strategy)
Example – consent order
 - ☐ Increase access to quality facilities and services (strategy)
Example – new construction
 - ☒ Improve affordability and sustainability of quality facilities and services
Example – rehab or renovation
- ☐ Expanding economic opportunities (goal)
 - ☐ Create jobs primarily for low- and moderate-income persons (strategy)
 - ☐ Prioritize projects that provide a living wage and fringe benefits (strategy)
 - ☐ Revitalize downtown business districts (strategy)

F. Administrative Capacity:

1. Applicant Capacity: Over the past few years Gem County has been the recipient of Idaho Community Development Block Grant Funding and has successfully managed all projects with no monitoring findings.
2. Grant Administrator: Gem County does not have adequate staff certified to administer the Idaho Community Development Block Grant. An administrative contract with an Idaho Commerce and Labor approved administrator has been established for this project. Shawn Charters Consulting will perform the grant administration on this project. The Gem County Seniors will be paying for this service with their matching funds. Any necessary legal services will be provided by the County's legal counsel.

G. Fair Housing:

Gem County has adopted a Fair Housing Resolution, Residential Anti-displacement and Relocation Assistance Plan and Policy on Non-Discrimination. Please see **Appendix B** for copies of the resolution. The County has designated April as Fair Housing Month and the Fair Housing Resolution has been published numerous times in the past, the most recent being in February 2009.

H. Anti-Displacement Resolution:

The County has adopted and published the Residential Anti-Displacement and Relocation Assistance Plan and has also signed the Grant Certification Page.

VII. PROGRAM INCOME:

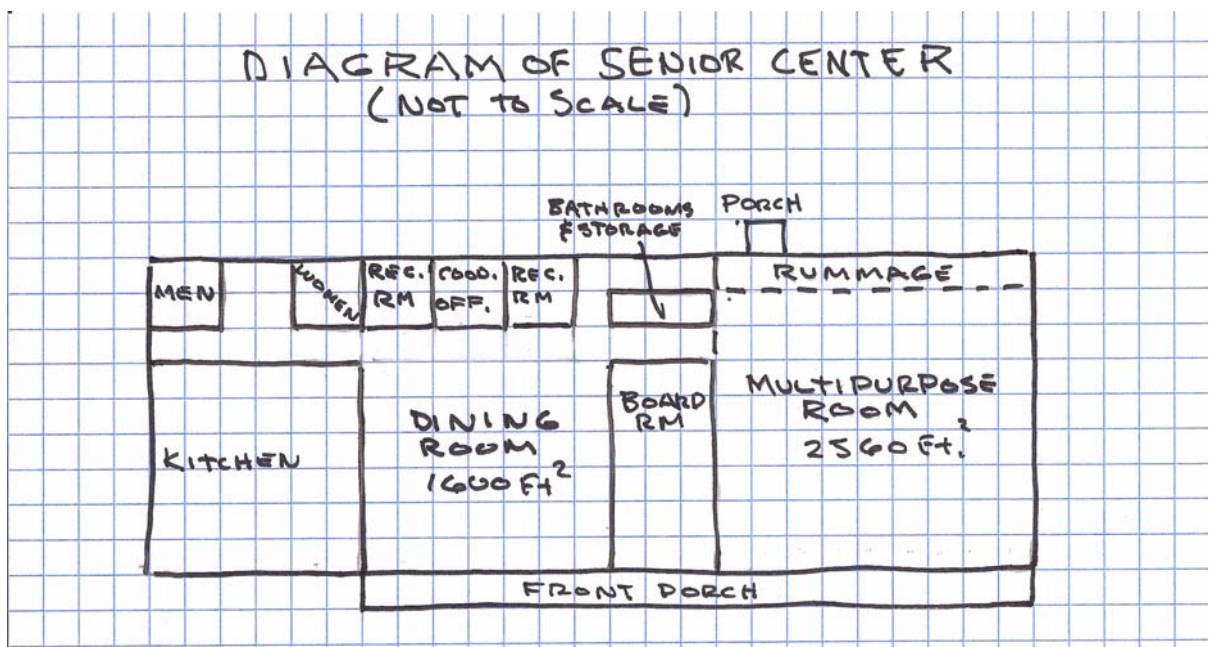
It is not anticipated that any program income will be generated as a result of this project. However, if any funds are generated from this project they will be used for operations and maintenance of the Senior Center.

VIII. A. PROJECT DESCRIPTION:

The Gem County Senior Center is an important element in the community's efforts to enhance the lives of its senior citizens. Many of the county's seniors depend upon the Gem County senior Center to provide a local outlet for senior and low income programs such as meals (5 days per week), home delivered meals, health screenings, educational seminars, recreational and social activities. In return, patrons of the Gem County Senior Center provide the community with hours of volunteer and community service.

The large percentage of elderly in the community is increasing, which is stressing the capacity of the Senior Center to offer the variety of services needed and requested by the community's elderly citizens.

The existing senior center was built in three sections. The first section, the center section is now offices and the board room, recreation room. The dining room was built in 1941. The second section is the Multi-purpose room which was built by volunteers. There is a narrow 10 foot wide section in the back that is dedicated to rummage sales for the seniors. The third section is the Kitchen that was built in 1996.



The seniors have been working diligently over the past year to address needed renovations to the Center. During the summer of 2009 the seniors completed the following renovations:

- Weatherization of the building for \$22,990,
- Replaced the existing sheathing for \$3,450
- Applied stucco to the building to match the new kitchen that was constructed a few years ago. The cost of the stucco is \$12,200.
- Total cost of renovations completed in 2009 were \$38,640

The seniors are now requesting funding to finish the needed renovations. The items addressed in this grant application are.

1) Install an air condition/heat unit in the Dining room and an acoustical drop ceiling with lighting and ducting. The wiring in the ceiling will be replaced by suspending the conduit and suspending it from the ceiling. There is no overhead crawl space to access the wiring. There is also no air conditioning in the Dining Room. The Seniors serve more than 10,000 meals yearly and use this room for fundraising (Bingo and other activities for nearly ¼ of their annual budget.)



2) Install flashing on the roof over the kitchen and replace and paint the metal roof cap on ½ of the roof. The cap replacement is necessary because it was hand bent to accommodate the stucco that was installed last year. The senior did not have the funds to replace the cap at that time. The flashing was not installed when the kitchen section was constructed and given heavy snow and rain conditions, the result would be serious internal leaks.



Area where flashing needs to be installed to prevent weather damage.

3) Install laminate flooring with padding in the multi-purpose room including the portion used for rummage sale. This floor dates to the original construction and is not actual flooring. It is particle board that is now deteriorating from use and cleaning. Padding and new flooring will prevent further deterioration.

4) Box soffet on rear portion of section 1; dining room and office section. This was not done during construction and roof stringers are uneven and the edge of the roof is bowed. This job will require careful hand work to overcome sloppy construction.

5) Install new floor covering in the dining room. The floor tiles show considerable wear, including widened space between the tiles.

6) Paint the front porch (and small porch) outside the rummage room and reroute conduit. There is OSB that was installed prior to the stucco that is unpainted inside the porch area.

7) Paint walls and ceiling in section two (multi-purpose room). This has not been painted in some time. Painting will improve the appearance.



Pictured above is the particle board flooring which is badly deteriorating.

Pictured to the left is the dining room floor that needs to be replaced.

B Project Land & Permits: Answer the following questions and attach documentation.

1. Has any property and easements been purchased for this project? ___ Yes X No
If yes, does the applicant have title to the property? ___ Yes ___ No
Provide copy of deed in Appendix.
2. Will any property be needed for this project? ___ Yes X No
Status of the purchase: _____

Estimated date of final purchase: _____
What funds will be used to make purchase? _____
3. Will any easements/or rights-of-way be needed for this project? ___ Yes X No
Status of the purchase: _____

Estimated date of final purchase: _____
What funds will be used to make purchase? _____
4. Is anyone living on the land or in the structures at the proposed site? ___ Yes X No
5. Is any business being conducted on the land or in the structures at the proposed site? ___ Yes X No
6. Are there any businesses, individuals, or farms being displaced as a result of this project? ___ Yes X No
7. Are there permits that will be needed for the project, i.e., well, water rights, land application, demolition permits, zoning permit, air quality permit, etc? X Yes ___ No
Status of the permits (include plan for securing permits and estimation of issue completion date): A building permit will be required
8. Describe the ownership or lease arrangements for the property involved in the project. The property and building is owned by the Gem County Senior Citizens, Inc.

IX. BUDGET NARRATIVE:

- A. Government: Gem County will serve as the project sponsor for this grant. A copy of the County's annual audit will be provided for the project.
- B. Local: The Gem County Senior Citizens have completed \$38,640 worth of improvements to the facility in the past 12 months in preparation of this project. They have accumulated \$13,000 in funding from their building fund combined with \$9,000 in Idaho Community Foundation Funding for the project.
- C. Private: Shawn Charters has volunteered her grant writing services, in the amount of \$2,000 to the County and the Gem County Senior Citizens. George Rhineholdt, with the Gem County Building Committee has donated his construction oversight on the project valued at \$600.

Please see **Attachment D** for a complete set of cost estimates and funding sources.

New Construction Costs:

Robert Scobey, Paint Multipurpose Room & Porch	\$ 5,000
Robert Scobey, Roof Repairs	\$ 2,225
Watts Floor Covering, Laminate Floor Multipurpose	\$12,544
Great Floors – Dining Room Floor	\$ 8,947
Holladay Engineering	\$ 650
Owyhee Sheet Metal - HVAC	\$21,985
Irish Quality Builders – Dropped Ceiling	\$ 3,600
Irish Quality Builders – Electrical & Wiring	<u>\$ 5,610</u>
Total New Construction	\$60,561

Probable Project Costs:

Construction	\$ 60,561
In-Kind Construction completed 2009	\$ 38,640
Grant Administration	\$ 4,000
Donated Construction Management	\$ 600
Donated Grant Writing	<u>\$ 2,000</u>
Total Project Costs	\$ 105,801

Probable Project Funding:

ICDBG	\$ 51,561
Cash (ICF/Sr. Cash)	\$ 13,000
In-Kind Services	<u>\$ 41,240</u>
Total Funding	\$ 105,801

X. Idaho Community Development Block Grant Budget Form

Applicant or Grantee:		Gem County			Project Name:			Gem County Senior Center	
LINE ITEMS	CDBG	Cash	City In-Kind	Federal*	State*	Private Cash	Private In-Kind	Total	
Administrative*						4,000		4,000	
Design Professional									
Planning									
Construction	51,561					47,640	600	99,801	
Legal & Audit									
Equipment									
Grant Writing							2,000	2,000	
TOTAL COSTS**	51,561					51,640	2,600	105,801	A.

*Identify funding source.

** Administrative expenses and project planning design costs, when totaled, shall not exceed 10% of the total ICDBG amount.

XI. Detailed Cost Analysis

1. Have preliminary plans and specs been submitted to regulatory agencies for review?
_____ Yes ☒ No
If yes, list date submitted: 4/10
If no, list expected date to be submitted: _____
2. Has final design (for bidding) begun? ☒ Yes _____ No
If yes, % complete: 100 %
If no, what is expected start date: _____
3. Will project include bid alternatives to meet project budget if necessary?
☒ Yes _____ No
4. Are Davis Bacon wage rates applicable to the project? ☒ Yes _____ No
If yes, are they included in the project costs? ☒ Yes _____ No
5. Have known environmental measures been included in project costs? (ex: dust mitigation, archaeological survey, storm water drainage, wetland mitigation etc.)
☒ Yes _____ No
6. What will expected construction contingency be at final design? 10 %
7. List the last date the owner and design professional discussed project design and details.
Date: 3/2/10
8. Design Professional Cost Estimate may be found in **Appendix D**.

XII. Project Schedule

Project Activity	Date (to be) Completed	Documentation in Appendix
Design Professional Contract Executed	Gem County Senior Will Serve as the General Contractor	
Grant Administration Contract Executed	April 2010	
Environmental Release	May 2010	
Bid Document Approval	July 2010	
Bid Opening	July 2010	
Construction Contract Executed	August 2010	
Start Construction	August 2010	
Construction 50% Complete	September 2010	
Second Public Hearing	September 2010	
Certificate of Substantial Completion	November 2010	
Update Fair Housing Plan	September 2010	
Update 504 Review and Transition Plan	September 2010	
Construction 100% Complete	November 2010	
Final Closeout	January 2011	

Name of Professional and Agency Contacts	Firm/Agency	Phone	Topic
Examples:			
Earl Lilly, Senior President	Gem County Senior Citizens	365-2276	Planning
George Rhinholdt, Building Committee	Gem County Senior Citizens	365-7781	Funding
Gem County Commissioners	Gem County	365-4561	Planning
Sharon Deal/Dennis Porter	Idaho Department of Commerce	334-2470	Funding
Shawn Charters	Shawn Charters Consulting	741-1113	Grant Writer and Environmental Review Officer
Brian Sullivan, Gem County Building Inspector	Gem County	365-4561	Inspection
Krista Cole	Elderly Opportunity Agency	365-4461	Planning, Support

XIII. Grantee and Sub-recipient Financial Profiles

Is the Grantee a (circle one) City County

If a sub-recipient, what type of Organization (circle one)

Water District Sewer District Homeowner's Association
For-Profit Company Non-Profit Company Water Association
Fire District Hospital District
Other (please explain): _____

Section I. Water System (only) – Input information for the water system (entity) that is expected to utilize the Idaho Community Block Grant funds.

Water Source(s): ___ Wells ___ River ___ Lake ___ Springs ___ Purchase ___ Other

Water Treatment Method: _____

Number of people served by the system _____
Number of hook-ups on the system _____
Number of equivalent dwelling units
(EDU's) on the system _____
Number of residential EDUs _____
Number of commercial EDUs _____
Number of industrial EDUs _____
Are all system users on meters _____

For residential users, what is the average monthly
water rate for 10,000 gallons \$ _____
What will be the new monthly rate after the project is
complete based on 10,000 gallons \$ _____
When was the last rate increase _____
How much were the rates increased \$ _____

Annual water system revenue \$ _____

Total dollar amount owed by customers in arrears \$ _____

Annual water system expenses \$ _____
Residential Hook-Up Fee \$ _____
Commercial Hook-up Fee \$ _____
Industrial Hook-Up Fee \$ _____

Identify outstanding indebtedness:

Years remaining	Annual Payment	Lender
_____	_____	_____
_____	_____	_____
_____	_____	_____

Explain Water Conservation Methods Implemented: _____

Section II. Sewer System (only – Input information for the sewer system (entity) that is expected to utilize the Idaho Community Block Grant funds.

Sewer Treatment Method _____

Do you have a Pre-treatment system? ____ Yes ____ No

Number of people served by the system _____

Number of residential connection on the system _____

Number of commercial connection on the system _____

Number of industrial connection on the system _____

Number of new connections within the last year _____

What are the current residential sewer rates \$ _____

When was the last rate increase _____

How much were the rates increased \$ _____

Residential Connection Fee \$ _____

Commercial Connection Fee \$ _____

Industrial Connection Fee \$ _____

Annual sewer system revenue \$ _____

Current dollar amount owned by customers in arrears \$ _____

Annual sewer system expenses \$ _____

Identify outstanding indebtedness:

Years remaining	Annual Payment	Lender
_____	_____	_____
_____	_____	_____
_____	_____	_____

**Section III. All Applicants (except Sewer and Water):
Grantee or Sub-Recipient Taxing Authority:**

A. Identify how the organization obtains its operating funding, i.e., bonds, district assessments, other: _____

B. Does the organization have taxing authority? ____ Yes ____ No (if no, skip to Section IV)

I. Do you tax? ____ Yes ____ No

a) If yes:

(1) _____ W
What is the tax rate? _____

(2) What is the annual tax amount generated? _____

(3) What are the taxes used to pay for, i.e., equipment, operating expenses, etc.? _____

II. If your organization does not tax explain why. _____

Section IV. All Applicants
Land Use Planning

When was the comprehensive plan last updated? _____

Which of the following tools do you implement as land use measures and controls?

	Yes	No
Building Codes	_____	_____
Historical Preservation	_____	_____
Zoning Ordinances	_____	_____

Do you currently implement any of the following?

	Yes	No
Economic Development Plan	_____	_____
Development Impact Fees	_____	_____
Local Option Tax (resort)	_____	_____
Tree City USA	_____	_____

XVIII. ICDBG Environmental Scoping - Field Notes Checklist

Applicant Gem County Sub Recipient Gem County Senior Citizens

This site and desk review checklist is to be completed by the Applicant and submitted with the application.

The purpose of the checklist is to help the Applicant and ICL better understand what environmental statutes or provisions per 24 CFR 58 might impact the proposed project. The information will assist in understanding what studies, documentation, and mitigation measures could be applicable and to assist in completing the environmental review record. The Applicant may choose to attach this scoping checklist as part of the environmental review record.

1. Limitations on Activities

Is the Grantee planning or in the process of acquiring property for this proposed project? ___ Yes X No

If yes, is the Applicant aware that land acquired or site work after submission of the ICDBG application is subject to 24 CFR 58.22 Limitation on Activities Requiring Clearance? Meaning once an application for ICDBG funds is submitted, neither Applicant or sub recipient, may commit Non-HUD funds to a project for land acquisition or site work (except for minor testing) before the environmental review is complete, unless the land acquisition or contract is conditioned on completion of the ICDBG environmental review.

2. Historic Preservation

Has the SHPO been notified of the project? ___ Yes X No

Have tribes with possible cultural and religious sites been notified of the project? ___ Yes ___ No

3. Floodplain Management

Is the project located within a floodway or floodplain designated on a current FEMA map? Check Web site <http://store.msc.fema.gov/> ___ Yes X No ___ Not Sure

If yes, is the community where the project is taking place a participant in the National Flood Insurance Program. Check Web site www.idwr.idaho.gov/water/flood ___ Yes ___ No

4. Wetland Protection

Are there ponds, marshes, bogs, swamps, drainage ways, streams, rivers, or other wetlands on or near the site? ___ Yes X No

If yes, has the Army Corps of Engineers (ACoE) been notified? ___ Yes ___ No

5. Sole Source Aquifers (Clean Water Act)

Is proposed aquifer located over an EPA designated aquifer area? ___ Yes X No

6. Endangered Species Act

Has U.S. Fish and Wildlife Service, NOAA Fisheries, and Idaho Fish and Game Regional Office been notified about the project? ___ Yes X No

7. Wild and Scenic Rivers Act

Is the project located within one mile of a designated wild and scenic river? Idaho wild and scenic rivers include portions of the St. Joe, Lochsa, Selway, Middle Fork of the Clearwater, Snake, Rapid, and Middle Fork of the Salmon. Check Web site www.nps.gov/rivers/ ___ Yes X No

8. Clean Air Act

Is the project located in a designated non-attainment area for criteria air pollutants? ___ Yes X No

For building demolition or improvements has an asbestos analysis been planned for or conducted?

___ Yes ___ No X N/A

For housing rehabilitation has a lead based paint assessment been planned for or conducted?

___ Yes ___ No X N/A

9. Farmland Protection Policy Act

Is the project located on a site currently zoned as residential, commercial, or industrial? X Yes ___ No

Is the project area currently being utilized for farm or agricultural purposes ? ___ Yes X No

If yes, has the USDA Natural Resource Conservation Service or local planning department been notified about the project? ___ Yes ___ No

10. Environmental Justice

Does project have a disproportionate environmental impact on low income or minority populations?

___ Yes X No

11. Noise Abatement and Control

Is the project new construction or rehabilitation of noise sensitive use (i.e. housing, mobile home parks, nursing homes, hospitals, and other uses where quiet is integral to the project functions)?

___ Yes X No

If yes is the project located within 5 miles of an airport, 1000 feet of a major highway or busy road, or 3,000 feet of a railroad. ___ Yes ___ No

12. Explosive and Flammable Operations

Is the physical structure (not necessarily infrastructure) intended for residential, institutional, recreational, commercial or industrial use? ___ Yes X No

If yes, are there any above ground explosive or flammable fuels or chemical containers within one mile of the physical structure? ___ Yes ___ No

If yes, have you been able to identify what the container is holding and the container's size?

___ Yes ___ No

13. Toxic Chemicals and Radioactive Materials

Are there any known hazardous materials, contamination, chemicals, gases, and radioactive substance on or near the site? ___ Yes X No

If yes, explain _____

During the visual inspection of the site is there signs of distressed vegetation, vents or fill pipes, storage/oil tanks, stained soil, dumped material, questionable containers, foul or noxious odors, etc.

___ Yes X No

If yes, explain _____

At this time is the site's previous uses known to have been gasoline stations, train depots, dry cleaners, agricultural operations, repair shops, landfill, etc.? ☐ Yes ☒ No

Are other funding agencies requiring the Grantee to perform an American Society for Testing Materials (ASTM) environmental assessment? ASTM assessment involves analysis of site uses and ownership, inspection of site, and possible testing. ☐ Yes ☒ No

14. Airport Clear Zones and Accident Potential Zones

Is the project located within a designated airport runway clear zone or protection zone? ☐ Yes ☒ No

Does the project involve acquisition of land or construction/rehabilitation of building or infrastructure in an airport runway clear zone or protection zone? ☐ Yes ☒ No

If yes, is the grantee aware that the airport operator may wish to purchase the property at some point in the future as part of a clear or accident zone acquisition program? ☐ Yes ☐ No

15. Other Environmental Reviews

Have facilities studies or other environmentally related site reviews been conducted or in the process of being conducted? ☐ Yes ☒ No

If yes, are there any identified concerns or recommended mitigation measures? ☐ Yes ☒ No
List if known - _____

16. Information Letters

The advanced mailing of environmental information letters is sought in an effort to minimize the project's timeline in waiting for necessary documentation or information. It will also assist in earlier responses to required mitigation measures should the proposed project receive ICDBG funding.

Place a check mark by the agencies that have been mailed an environmental information letter.

- ☐ Idaho State Historic Preservation Officer
- ☐ Tribal Historic Preservation Officer or Tribal Office
- ☐ Idaho Department of Water Resources
- ☐ Army Corps of Engineers (if wetlands are applicable)
- ☐ U.S. Fish and Wildlife
- ☐ NOAA Fisheries (if salmon and/or steelhead are applicable)
- ☐ Idaho Fish and Game
- ☐ USDA Natural Resource Conservation Service (if farmlands are applicable)
- ☐ Idaho Department of Environmental Quality
- ☐ Local Government – Planning Department
- ☐ Others ☐

Letters will be mailed out April 1, 2010.

Completion of the scoping checklist does not constitute that all environmental provisions or clauses related to 24 CFR 58 Environmental Reviews have been met or are known at this time.

Completed By

March 2, 2010

Date

Part B: Forms

I. Criticalness and Urgency of Problems

Physical Conditions (350 points)

		Problem or Need Rating		
		Violation of Laws/ Bldg. Codes/ Health & Safety Concerns	Health & Safety Problems	No Violations or Health and Safety Concerns
Identified in Project Description Narrative	Identification of Problem	Critical 3	Urgent 2	Nice to Have 1
	Physical Conditions:			
	Structural Problems			
X	Roof		X	
X	Walls			X
	Foundation			
X	Floors		X	
	Weatherization			
	Expansion for Adult Daycare			
	New Center			
	Other			
	Interior Problems:			
	Asbestos/lead based paint			
	Bathrooms			
	Access for persons with disabilities			
X	Electrical/plumbing/lighting	X		
X	Heating/air conditioning		X	
	Fire safety			
	Unusable space			
	Other			
	Kitchen and Food Storage:			
	Health inspection			
	Capacity of dry storage			
	Capacity of cold storage			
	Equipment			
	New Center			
	Other			
	Access for Persons with Disabilities:			
	Parking			
	Entry			
	Bathrooms			
	New Center			
	Other			
	TOTALS:			
		ASSIGNED RANKING		

Instructions: Items not on the form are answered in either Chapter 5 or through documentation included in the appendix as explained in Part A of this chapter.

II. **Planning and Schedule**

A. Pre-Planning: Quantification of problems through health and building code inspections as well as architectural/engineering review.

Brian Sullivan, Gem County Building Inspector has visited the Senior Center and has written a letter of support that can be found in **Appendix E**. You can also find a letter from Bud's Electric commenting on the condition of the wiring that was discovered during a service call. He found that the insulation on the wiring was cracking off and he had to tape up the wires just to make them work temporarily. He also had to pull in a new neutral wire because the existing one had lost continuity. His recommendation is that all wiring be replaced.

The seniors have been meeting with several contractors and have received written estimates on all the planned repairs. George Rhineholdt has volunteered his services to oversee all construction and bid the services. Mr. Rhineholdt is very experienced and has completed numerous construction projects.

B. Project Planning: Describe coordination of agencies involved in planning and funding your project.

The Gem County Senior Citizens have received written estimates on all planned renovation activities. Environmental Scoping has been completed and letters will be sent out to Federal and State agencies in April. The project is not within a wetland or flood plain, does not impact endangered or threatened species, and is not of historic concern. It is anticipated that this project will be considered a Categorical Exclusion by HUD. In addition, the Gem County Senior Citizens have hired Shawn Charters to provide Grant Administration Services for the project. Upon an award of ICDBG funds, the Gem County Seniors will enter into a contract for said professional services.

III. **Benefits:**

A. Activities Provided: Describe the nature of the activities.

Some of the services activities & services the Gem County Senior Center provides are the following:

- Serve five days a week, Monday through Friday. In February 2010, the Gem County Seniors served 1,558 congregate meals and 846 Home Delivered Meals.
- Provide a respite program for caregivers.
- Provide a chore service for seniors and the handicapped unable to perform chores and upkeep to their homes.
- Provide transportation for Doctor and Hospital appointments.
- Perform shopping and other necessary travel for seniors and for those unable to drive.
- Partner with the Walter Knox Memorial Hospital Home Health by providing space for blood pressure monitoring, foot clinics and in home care services.
- Partner with Southwest District Health for flu and pneumonia immunization shots.
- Partner with Walter Knox Hospital for blood sugar screening and blood pressure monitoring.
- Provide luncheon and meeting area for the local Clubs.
- Provide information and referral service for prescription drugs, housing, circuit breaker property tax reduction, energy assistance and income tax.
- Provide recreational activities such as exercise classes, dance, fellowship dinners, crafts and quilting.

In addition to the above services, the Gem County Senior Center hosts numerous parties and dinners.

B. Low-and-Moderate-Income and Minority Outreach: Describe the center's outreach activities directed to this population.

According to the U.S. Census Bureau there are 2,374 seniors residing in the benefit area of which 100% are classified as low and moderate-income persons. The Gem County Senior Center has 417 registered members. Their facility is owned, operated and provides services primarily to the Elderly residents of Gem County. The Seniors make every effort to extend welcome and fellowship to all citizens in the area, regardless of income, race, national origin, or color who use the Senior Center. The Seniors post notices within the Community declaring its non-discrimination and reasonable accommodation on the basis of disability policies. They also attempt to target its programming and events towards persons that have disabilities. On a regular basis the Community Center will canvas the area for new patrons. The senior center plans to use publicity of their accessibility and the programs, services, and or activities offered as a recruitment tool for new patrons.

IV.

Activities Provided

List the number, and frequency of activities and services the center is providing to seniors, the neighborhood and/or the community on a monthly basis. Applicants should include activities and services such as health, recreation, nutrition, educational, and transportation programs.

The number and quality of services will be considered in assigning quartile points to this area. ICL will calculate the frequency by taking the number of days an activity or service is offered during the course of the month multiplied by twelve.

Senior/Community Center Activities

Type of Activity	Existing Activity	Proposed Activity	No. of days Offered Per month	Facilitated By
A. Health				
Exercise Class	X		8	Gem County Senior Center
Water Aerobics	X		12	Ontario Pool – Trans – Gem Co. Sr. Ctr.
Turner Hearing	X		1	Nathan Turner – Gem Co. Sr. Ctr.
Blood Pressure/sugar	X		2	Care at Home/Guardian Health, Sr. Ctr.
Foot Spa	X		2	Nails by Cindy – Gem Co. Sr. Ctr
B. Recreation				
Dominos	X		4/week	Gem County Senior Ctr.
Bingo	X		12	Gem County Senior Ctr.
Cards	X		8	Gem County Senior Ctr.
C. Meals				
Congregate	X		5/week	Gem County Senior Ctr.
Meals On Wheels	X		7/week	Gem County Senior Ctr.
D. Other				
Transportation	X		5/week	Gem County Senior Ctr.
Health Fair	X		1/year	Gem County Senior Ctr.
AARP 55 Alive	X		4/year	Gem County Senior Ctr.
AARP Tax Prep	X		4	Gem County Senior Ctr.
Red Cross Blood Drive	X		4/year	Gem County Senior Ctr.
Virtual Academy Testing	X		4/year	Gem County Senior Ctr.
Totals				

***Points will be awarded for documented activities

XVI. CERTIFICATIONS

I certify the data in this application is true and correct, that this document has been duly authorized by the governing body of Gem County and we will comply with the following laws and regulations if this application is approved and selected for funding.

- National Environmental Policy Act of 1969
- Civil Rights Act of 1964 Pub.L 88-352
- Civil Rights Act of 1968 Pub.L 90-284
- Age Discrimination Act of 1975
- Rehabilitation Act of 1973, Section 504
- Uniform Relocation Assistance and Real Property Acquisition Act of 1970, as amended (49 CFR Part 24)
- Housing and Community Development Act of 1974, as amended Pub.L 93-383
- Davis-Bacon Act (40 USC 276a - 276a-5)
- Historic Preservation Act
- OMB Circular A-87, and ensure that sub-recipient complies with A-110 and A-122
- Section 106 of the Housing and Urban Recovery Act of 1983 certifying to:
 - Minimize displacement as a result of activities assisted with CDBG funds by following the Idaho Department of Commerce's anti-displacement and relocation assistance plan;
 - Conduct and administer its program in conformance with Title VI and Title VIII, and affirmatively further fair housing;
 - Provide opportunities for citizen participation comparable to the state's requirements (those described in Section 104(a) of the Act, as amended);
 - Not use assessments or fees to recover the capital costs of ICDBG funded public improvements from low and moderate income owner occupants;
 - Abide by all state and federal rules and regulations related to the implementation and management of federal grants;
 - Assess and implement an Accessibility Plan for persons with disabilities in accordance with Section 504 of the Rehabilitation Act of 1973, as amended;
 - Adopt and implement an Excessive Force Policy;
 - Prohibition of Use of Assistance for Employment Relocation, Section 588 of the Disability Housing and work Responsibility Act of 1998 Pub. L 105-276.
 - Anti-Lobbying Certification: No federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned to any person for influencing or attempting to influence an officer or employee of any federal agency, a member of, employee of a member of, officer of or employee of Congress in connection with the awarding of any federal contract, the making of any federal grant or loan, the entering into any cooperative agreement and the extension, renewal, modification or amendment of any federal contract, grant, loan or cooperative agreement.

If any funds other than federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any federal agency, a member of, employee of a member of, officer of or employee of Congress in connection with this federal grant, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.

Signed by Chief Elected Official

Date

Lan Smith

Typed Name

APPENDIX A

OUTREACH AND INPUT PROCESS

APPENDIX B
RESOLUTIONS

APPENDIX C

AREA MAPS

APPENDIX D

COST ESTIMATES

APPENDIX E

LETTERS OF SUPPORT